

## **Internship or Community Service Opportunity at ABCD: After Breast Cancer Diagnosis**

**Ideal opportunity for Information/Library Science students or  
those interested in health care public service**

### ABCD: The Organization

ABCD provides free, personalized information and one-to-one support to people affected by breast cancer through its signature one-to-one mentoring breast cancer support service, a Breast Cancer Helpline and Resource List, and MORE: Mentor Outreach and Education Program. While science searches for a cure, ABCD complements the work of healthcare providers by serving as a reliable, accessible and highly personalized breast cancer support resource for patients and their loved ones. [www.abcdbreastcancersupport.org](http://www.abcdbreastcancersupport.org)

### ABCD: The Opportunity

ABCD offers an unpaid, 15 hours per week internship for the fall 2011 academic semester suitable for information/library science students or those with similar skills seeking a credit or community service experience. ABCD is happy to coordinate with the appropriate campus office to assure interns qualify for academic and/or service learning credits as appropriate. This is an exceptional opportunity to garner professionally applicable job skills.

ABCD seeks a highly organized individual who, under the direction of ABCD program staff, will help create and catalogue an inventory of print and electronic resource materials related to breast cancer. Materials will be distributed to ABCD's volunteer mentors and the individuals they support as part of ABCD's personalized resource and support program. Responsibilities will include literature searches, article review, and cataloguing materials. In particular, depending upon candidate qualifications, intern responsibilities will include:

- Organization and cataloguing of existing materials
- Determination of breast cancer informational needs, addressing both clinical and psycho-social support issues covering breast cancer diagnosis, treatment and survivorship
- Internet research regarding identified topics, using known, reliable sources of information on breast cancer that result in a useful collection of print and electronic materials
- Development of a system for cataloging all materials and maintaining inventories of print materials as needed

The successful candidate will possess the following characteristics:

- Background and interest in library science or healthcare-related research/information
- Strong computer-based research skills
- Ability to analyze resource materials for appropriateness for targeted (non-medical) readership
- Computer proficiency (MS Office, especially MS Excel)
- Acute attention to detail
- Innovative thinking and a willingness to learn new concepts and skills
- Capacity to work independently with minimal supervision and as a productive member of a small team.

Inquiries and applications should be directed to Jackie Adams, ABCD Program Manager at [jackie@abcdmentor.org](mailto:jackie@abcdmentor.org). For consideration, applicants must submit a cover letter stating why the internship is of interest and a current resume. ABCD is located in West Allis, Wisconsin and is accessible by public transportation and freeway/local streets.

